

Pecyn Dogfennau Cyhoeddus

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Am bob ymholiad ynglŷn â'r agenda hwn cysylltwch â Emma Sullivan
(Tel: 01443 864420 Email: sullie@caerphilly.gov.uk)

Dyddiad: Dydd Mercher, 17 Chwefror 2022

Annwyl Syr/Fadam,

Bydd cyfarfod o'r **Pwyllgor Apwyntiadau** yn cael ei gynnal trwy Microsoft Teams ar **Dydd Mercher, 23ain Chwefror, 2022 am 2.00 pm** i ystyried materion a gynhwysir yn yr agenda canlynol. Mae croeso i chi ddefnyddio'r iaith Gymraeg yn y cyfarfod, a dylid rhoi cyfnod rhybudd o 3 diwrnod gwaith os ydych yn dymuno gwneud hynny.

Yr eiddoch yn gywir,

Christina Harrhy
PRIF WEITHREDWR

AGENDA

Tudalennau

1 I dderbyn ymddiheuriadau am absenoldeb

2 Datganiadau o Ddiddordeb.

Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

I gymeradwyo a llofnodi'r cofnodion canlynol:-

3 Pwyllgor Apwyntiadau 7fed Chwefror 2022.

1 - 2

4 Prawf lles y cyhoedd.

A greener place Man gwyrddach



I dderbyn ac ystyried yr eitem canlynol, sydd ym marn y swyddog priodol yn eitemau eithriedig gan gymryd i ystyriaeth prawf budd y cyhoedd ac y dylid eithrio'r wasg a'r cyhoedd o'r rhan hon o'r cyfarfod.

- 5 Rhestr fer o Ymgeiswyr am Gyfweliad Ffurfiol ar gyfer Swydd Pennaeth Gwasanaethau Tir ac Eiddo.

Cylchrediad:

Cynghorwyr Mrs E.M. Aldworth (Cadeirydd), C.J. Gordon, W. David, C.P. Mann, B. Owen, J. Ridgewell, J. Simmonds (Is Gadeirydd) a J. Taylor,

Aelod Cabinet Cynghorydd Perthnasol Cynghorwyr J. Pritchard

A Swyddogion Priodol.

SUT FYDDWN YN DEFNYDDIO EICH GWYBODAETH

Bydd yr unigolion hynny sy'n mynychu cyfarfodydd pwyllgor i siarad/roi tystiolaeth yn cael eu henwi yng nghofnodion y cyfarfod hynny, weithiau bydd hyn yn cynnwys eu man gweithio neu fusnes a'r barnau a fynegir. Bydd cofnodion o'r cyfarfod gan gynnwys manylion y siaradwyr ar gael i'r cyhoedd ar wefan y Cyngor ar www.caerffili.gov.uk. ac eithrio am drafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig.

Mae gennych nifer o hawliau mewn perthynas â'r wybodaeth, gan gynnwys yr hawl i gael mynediad at wybodaeth sydd gennym amdanoch a'r hawl i gwyno os ydych yn anhapus gyda'r modd y mae eich gwybodaeth yn cael ei brosesu.

Am wybodaeth bellach ar sut rydym yn prosesu eich gwybodaeth a'ch hawliau, ewch i'r [Hysbysiad Preifatwydd Cyfarfodydd Pwyllgor Llawn](#) ar ein gwefan neu cysylltwch â Gwasanaethau Cyfreithiol drwy e-bostio grifff2@caerffili.gov.uk neu ffoniwch 01443 863028.



APPOINTMENTS COMMITTEE

MINUTES OF THE MEETING HELD VIA MICROSOFT TEAMS ON MONDAY 7TH FEBRUARY 2022 AT 2.00PM

PRESENT:

Councillor Mrs E.M. Aldworth (Chair)

Councillors:

C. Gordon, C. Mann, J. Ridgewell, J. Taylor

Relevant Cabinet Member: Councillor J. Pritchard

Together with:

M.S. Williams (Corporate Director Communities and Economy) and L. Donovan (Head of People Services)

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors W. David and J. Simmonds

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

3. **MINUTES – APPOINTMENTS COMMITTEE HELD ON 17TH NOVEMBER 2021**

In relation to the minutes of the Appointments Committee held on the 17th November 2021 a Member again raised a concern in relation to the lack of representation from the Independents Group on this committee and clarification was sought as to whether this seat could be reallocated if no independent representation came forward long term. The Senior Committee Services Officer advised that contact would be made with the Independents Group Leader on these issues with a view to taking any membership changes forward at the next Annual Meeting of Council.

The minutes of the Appointments Committee held on the 17th November 2021 were moved and seconded and by show of hands unanimously agreed.

RESOLVED that the minutes of the Appointments Committee held on the 17th November 2021 be approved as a correct record.

4. **PUBLIC INTEREST TEST**

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

4. **EXEMPT ITEM – TO SHORT LIST CANDIDATES TO PROCEED ON TO THE ASSESSMENT CENTRE AS PART OF THE RECRUITMENT PROCESS FOR THE POST OF HEAD OF LAND AND PROPERTY SERVICES**

Following due consideration, the details of candidates (by reference number) were provided to the Head of People Services to take forward to the next stage of the recruitment process and by a show of hands this unanimously agreed.

RESOLVED that the details of candidates (by reference number) be provided to the Head of People Services to take forward to the next stage of the recruitment process.

The meeting closed at 14.30pm.



APPOINTMENTS COMMITTEE – 23RD FEBRUARY 2022

PUBLIC INTEREST TEST – EXEMPTION FROM DISCLOSURE OF DOCUMENTS SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

SUBJECT: TO SHORTLIST CANDIDATES FOR FORMAL INTERVIEW FOR THE POST OF HEAD OF LAND AND PROPERTY SERVICES

REPORT BY: HEAD OF LEGAL SERVICES AND MONITORING OFFICER

I have considered grounds for exemption of information to be presented to the Committee and make the following recommendations to the Proper Officer:-

EXEMPTIONS APPLYING TO THE REPORT:

Information relating to a particular individual(s) (para 12).

FACTORS IN FAVOUR OF DISCLOSURE:

There is a public interest in the way in which the Council deals with staffing issues.

PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:

The report contains personal information regarding individuals who have applied for the above-mentioned vacant post.

MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:

That paragraph 12 should apply. My view on the Public Interest Test is that whilst there is a need to ensure transparency and accountability of a Public Authority for decisions taken in relation to the appointment of senior officers, this must be balanced against the fact that this process has not yet been formally concluded and also the right of a third party to the privacy of their affairs. It is considered that this outweighs the need for the information to be made public.

The information is not affected by any other statutory provision, which requires the information to be publicly registered. The report contains personal data which is protected by the Data Protection Act 2018.

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, and that the report should be exempt.

A handwritten signature in black ink, appearing to read 'D. Carter'.

Signed:

Date: 15th February 2022

Post: Head of Legal Services and Monitoring Officer

I accept the recommendation made above.

Signed:

A handwritten signature in black ink, appearing to read 'Hanky'.

Proper Officer

Date: 16th February 2022

Gadewir y dudalen hon yn wag yn fwriadol